



Pi Chi Omega

The Professional Pest Management Fraternity

**Pi Chi Omega
Board of Directors Meeting
Sheraton Seattle, Seattle Washington
October 17, 2016**

Members Present: Dale Baker, Judy Black, Andrea Coron, David Fincannon, Dennis Judy, Kim Kelley-Tunis, Tom Myers, Mark Sheperdigian, Gene White, Tom Wright

Guests Present: Michael Bentley, Kristin Coron, Heather Gooch, Stephanie Hill, Eric Smith,

The meeting was called to order at 3:07 pm by Judy Black.

Board members and guests introduced themselves and shared their organizational affiliation and their position in Pi Chi Omega.

Judy Black invited Heather Gooch to provide an update on her progress with the 50 year book. Heather shared the first chapter, and asked for feedback from the board on it. Specifically, she asked if we would like the items from the collected meeting minutes included in the body of the book, or an addendum. The board decided that an appendix would be the appropriate place for information from the meeting minutes. Comments are to be too Heather by Nov. 1.

A motion was made by Dennis Judy (seconded by Dale Baker) to approve the September 9, 2016 Pi Chi Omega Board Meeting minutes as written. The motion carried.

President's Report: President Judy Black reviewed several accomplishments that Pi Chi Omega has made in the last year.

1. Added voting privileges for Associate Members.
2. The 50 Year Book has been contracted, started and is moving along.
3. A solid financial structure has been built.
4. We have seen modest membership growth, including 14 new members being approved at this meeting.

Moving forward, we will engage in a strategic planning process. We will develop a member survey prior to that to help us define who we are. We will look for member testimonials on what being a member of Pi Chi Omega has meant to them – we are a service organization. Also in an effort to grow membership, we should tap into collected groups of appropriate potential members – such as ACE.



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Executive Director's Report:

Membership – In early October, reminders of outstanding invoices were e-mailed to members, then followed up with a hardcopy in the mail.

On October 11, we published in an e-lert, a list of members being recommended for forfeiture as well as the member list that had balance due (identifying members who had not yet paid their 2016 dues). As a result, we received about a dozen payments.

We scanned all incoming membership nomination forms and sent to Dennis for his committee to review and approve for voting on at PestWorld – there are 14 nomination forms currently waiting for the Board and Membership to approve.

Our current membership stands at 369. This represents 212 Active, 117 Associate, 29 Retired, 5 Honorary or Lifetime, and 6 Student members. Of these, we still have 113 open invoices – many of which we anticipate receiving payments for here at PestWorld.

The inactive list consists of 63 members – these are folks that we haven't heard anything from in the last at least 16 months – many, much longer. The membership committee will recommend this group of people for membership forfeiture.

Finances – The staff prepared a proposed budget for the 2016-17 – that will be reviewed and approved during the treasurer's report.

Newsletter – We created an October issue of the Newsletter that is being printed for distribution at PestWorld and to members with no e-mail address. In addition, it has been distributed electronically to our member distribution list.

PestWorld – Preparations for PestWorld included designing a backdrop for our booth, provided by NPMA and preparing handouts for the booth. In addition, we provided several email notifications about the Pi Chi Omega events being held in conjunction with PestWorld.

Committee Reports

Bylaws Committee: We need to develop a policy document outlining the criteria for each type of membership. In addition, the Bylaws and Membership Committees will consider changing and simplifying the membership approval process. For instance, changing it to a quarterly review may be helpful.



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Finance Committee:

The Finance Committee has gone over the records and feels confident that \$130,000 of the total assets are dedicated scholarship funds, including money collected for the named scholarships. Reviewing policies and minutes from past meetings, it is important to go back to the named scholarship groups (especially the Austin Frishman one) to encourage them to raise the funds to fully capitalize the named scholarships so that we can begin awarding them.

A motion was made by Tom Wright (seconded by Kim Kelley-Tunis) that \$130,000 that appears as other assets on the balance sheet be segregated as exclusive scholarship money. The motion carried.

Treasurer Tom Wright presented the draft budget. After discussing it, the board added \$4,000 income and \$6,000 expenses for the 50 Year Book, and \$5,000 for expenses for the proposed strategic planning meeting in January.

A motion was made by Kim Kelley-Tunis (seconded by Dale Baker) to approve the amended budget. Registering David Fincannon's no vote, the motion carried.

Tom Wright also present the YTD Balance Sheet and Profit & Loss. The current total assets stand at \$209,281.92. The P & L report currently shows a positive net income over expenses of \$9,646.57. That would be expected as most of our major expenses relating to organizational meetings and scholarship awards will occur this fall and next spring.

A motion was made by Shep (seconded by Dale Baker) to approve the financials as presented. The motion carried.

Membership Committee:

Dennis Judy presented four groups of potential members for the board to approve and send to the Membership.

1. Honorary Members: Emile Pappas and Norm Goldenburg.
2. Active Members: Ameya Gondahalekar, Michael Bentley, Cassie Krejci, Travis Gates, Nancy Troyano
3. Associate Members: James Miller, Jerry O'Hara, David Outhous, Charles Tindol, Bryan Vaughan
4. Student Members: Aaron Ashbrook, Julius Eason, Kabita Kharel and Hannah Quelhorst

A motion was made by Kim Kelley-Tunis (seconded by Tom Myers) to accept the 16 memberships for approval. The motion carried.



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Dennis Judy presented a list of 63 members to the board for forfeiture. If approved, the group would receive a letter that notifies them of the pending forfeiture and gives them 30 days to remit payment to prevent their forfeiture.

A motion was made by Kim Kelley-Tunis (seconded by Tom Myers) to approve the 63 delinquent members for forfeiture of their membership. The motion carried.

Nominating Committee

Kim Kelley-Tunis reported that the nominating committee has three names to proffer for the 2017 board election: Dennis Judy, Shep and Marie Knox.

Scholarship

Stephanie Hill, Chair of this committee, updated the board on the scholarship process. The application has been revised based on some feedback provided by the students who applied in the spring. Notable among the changes is now unofficial transcripts will be accepted to alleviate the added cost and time to the applicants.

The meeting was suspended at 5:15 pm, to be resumed at 9:00 am on Oct. 18.

The meeting resumed at 9:03 am on October 18, 2016.

Old Business

Strategic Plan: Moving forward with a strategic plan is an important next step in the growth of Pi Chi Omega. A pre-planning survey should be developed and distributed to assess members, leaders and past leaders' understanding of the value and purpose of P.C.O. as well as gather information about future expectations and goals.

Judy Black will explore some possible moderators for the strategic planning process. The goal is to be able to pull a planning meeting together to be held at the Purdue Pest management Conference.

Tax status change:

To open this discussion, each board member was asked to share their initial ideas about it.

Judy shared that she sees the tax status change discussion to be part of the larger strategic plan discussion. She will go with whatever the board decides. Her concern is the ability to pay for the initial and ongoing administration of a foundation – coupled with the need to take care of the organization that we have been entrusted with. She gathered comments from the board members to gain a direction for how to proceed.



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The next meeting of the Pi Chi Omega Board will be by a conference call on November 14, 2016 at 12:00 noon, Eastern.

The following meeting will be on Sunday, January 8, 2017 in conjunction with the Purdue Pest management Conference in West Lafayette, IN.

A motion was made by Kim Kelley-Tunis (seconded by Tom Myers) to adjourn the meeting at 9:40 am. The motion carried.